

Adekunle Ajasin University

P.M.B. 001, Akungba- Akoko, Ondo State, Nigeria

Special ETF Intervention Project

A. Introduction:

Adekunle Ajasin University, Akungba-Akoko, Ondo State, is desirous of executing the 2010 Education Trust Fund (ETF) Special; Intervention Fund project, and hereby invites interested and reputable contractors with requisite competence and expertise to apply for pre-qualification for the procurement of Science equipment.

Project: Procurement Contracts:

LOT 1 Procurement of various equipment for Central Research Laboratory

LOT 2 Procurement of various equipment for Geology Department

LOT 3 Procurement of various equipment for Physics

LOT 4 Procurement of various equipment for Space, Energy and Environmental Research Laboratory

LOT 5 Procurement of various equipment for Microbiology Department

B. Pre-Qualification Requirement: Each interested pre-qualification applicant is to submit the following:

- i. Evidence of incorporation /registration with the Corporate Affairs Commission.
- ii. Evidence of registration with Adekunle Ajasin University,
- iii. Evidence of Tax Clearance Certificate for the past three years
- iv. Evidence of VAT registration and remittance.
- v. Evidence of registration with the appropriate professional bodies (where

applicable).

- vi. Company profile and office address.
- vii. Evidence of similar jobs done in the past five years (i.e. Letters of Award or Certificate of Practical Completion).
- viii. Audited Account of the Company for the past three years.
- xi. Evidence from Company's bankers as to its financial strength, worthiness and solvency.
- x. Technical qualifications and experience of key technical personnel (i.e. Professional Certificate and C.Vs are to be attached, where applicable).
- xi List of equipment
- xii. Detailed programme of work and realistic date of completion.

Arrangement of documents should follow the list above, appropriately numbered. Each parcel should have a Table of Content indicating the pages or folios on which these items are to be found. Any submission that does not conform to this format may not be processed further.

C. Condition for Processing of Application

The pre-qualification exercise shall attract the payment of a non-refundable processing fee of Ten Thousand Naira (N 10,000.00) only. Only contractors who enclose evidence of payment of this fee and adhere strictly to the guidelines for this pre-qualification exercise will have their documents processed.

D. Submission of Pre-Qualification Documents:

The pre-qualification document should be returned in sealed envelope, marked at the top left hand corner "Pre-qualification Documents" stating the particular job and its lot, addressed and submitted to the Registrar, Adekunle Ajasin University, Akungba-Akoko, on or before 2nd November 2011

E. Important Notes

I. The submission of pre-qualification documents does not in any way compel Adekunle Ajasin University, Akungba-Akoko, to short-list any of the Contractors for tender.

ii. The University or its agents reserve(s) the right to verify any submission or claims by the companies and shall therefore, by their response to this invitation grant the University necessary authority and guarantee for such verifications; and

iii. Only Companies adjudged to be competent at the end of the pre-qualification exercise shall be short-listed and invited to obtain and submit tenders for the project. The University shall not enter into any correspondence with any Company which fails this pre-qualification exercise, or provide reasons for such failure.

The University is not liable to any Firms/Contractor(s) not considered as qualified

Signed

R.B. Olotu

Registrar and Secretary to Council